



Transporting children to school by car

Information for guardians for the 2016/2017 school year

Östgöta Trafiken's booking service in Mjölby

Telephone number:

Cancel trips at

013 - 21 12 00 Mon-Fri from 7:00 am - 3:30 pm

0771 - 71 10 20 all days 6.00 am - 11.00 pm

E-mail address: RBC-LKP@ostgotatrafiken.se

Fax: 0142 - 16 200

When cancelling via e-mail, please provide the name and social security number of the person travelling and information about the trip in question.

Students who travel according to schedule must book their trips at least 5 business days in advance at

013 - 21 12 00 Mon-Fri from 7.00 am - 3.30 pm

E-mail address: RBC-LKP@ostgotatrafiken.se

Östgöta Trafiken's customer service: 0771- 21 10 10 or

Östgöta Trafiken's homepage and use the form for your viewpoints.

School transport manager at the education office:

Telephone number: 013-20 65 44 or 013-26 37 48.

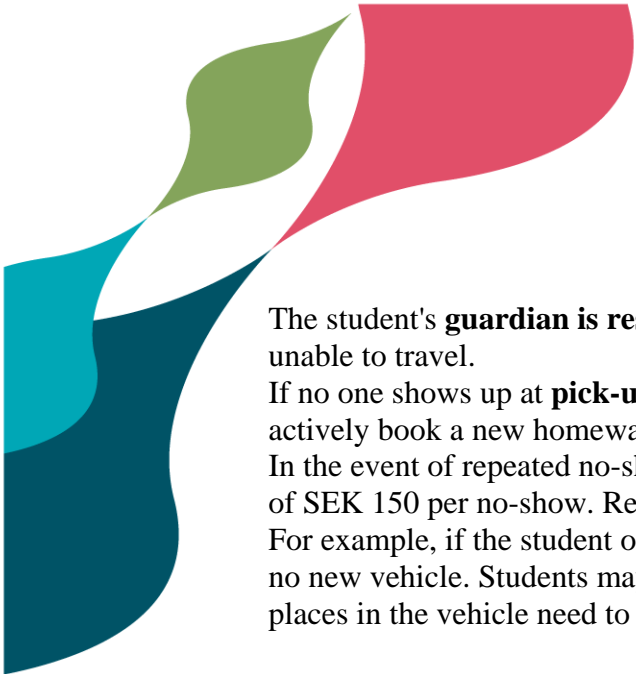
Lost and found items will be collected and stored on the Contractor's premises.

Taxibil AB Tel: 013-31 60 00.

Vikbolandets Taxi Tel: 011-160 00.

The school will provide information about the student's times for school trips.

Trips with the school transport service are performed in connection with the times school starts and ends.



The student's **guardian is responsible** for cancelling the school trip if the student is unable to travel.

If no one shows up at **pick-up**, the homeward trip will be removed. Guardians must actively book a new homeward trip by calling 013-21 12 00.

In the event of repeated no-shows, the municipality will charge the guardians a fee of SEK 150 per no-show. Refer to page 18 of the School Transport Handbook.

For example, if the student oversleeps and does not show up for the trip, there will be no new vehicle. Students may not have friends accompany them on the trip as all places in the vehicle need to be reserved.

Joint planning:

- Joint planning of elementary school students and students with learning disabilities is performed in the morning.
- Elementary school students are jointly planned together with everyone (even transportation services for the disabled) in the afternoon.

Diversion time

When the distance between home and the school is

- 1 – 15 km, the diversion time is 35 minutes + travel time
- 15 – 30 km, the diversion time is 40 minutes + travel time
- 31 km and further, the diversion time is 50 minutes + travel time

”Provided to travellers”

Travellers with school transportation that cannot be dropped off at their own destinations will receive "provided to travellers" legitimisation.

All special education students will have this legitimisation unless otherwise specified in the order for school transportation.

This legitimisation requires not only the carrier but also the host school and host adult at home to meet the student at the vehicle.

For the carrier, this means that the traveller may not be dropped off without a physical person actively receiving that person on arrival.

For the host school and the host adult at home, legitimisation involves an obligation to make sure that there is always someone actively receive the student upon arrival.

Active reception entails that a physical person goes out to the vehicle and receives the traveller

The driver is not responsible to seek out a receiver..